



**INSTRUCTIONS FOR RENEWING A TYPE 3
AGENT RECLAIMED WATER GENERAL
PERMIT**

INSTRUCTIONS

This form allows a permittee to renew a Type 3 Agent Reclaimed Water General Permit. The permittee shall submit this application for renewal at least 90 days before the permit expiration date. Type 3 general permits must be renewed in accordance with Arizona Administrative Code (A.A.C.) R18-9-709(A) or they will expire.

AM I ELIGIBLE FOR PERMIT RENEWAL?

In order to be eligible for permit renewal, there must be no substantial change to the reuse activity previously permitted. If there are changes to **any of the following**, you may not renew your existing permit and must re-apply for a new permit:

1. For all classes of reclaimed water:
 - A change in the source or class of the reclaimed water
 - A change in the type of use of reclaimed water (see A.A.C. R18-11, Article 3, Appendix A)
2. For Class A, B, and C reclaimed water, all of the same criteria in #1 above, **plus** the following additional criteria:
 - A change in the volume of reclaimed water to be used at the reuse site
 - A change in the reuse location or the size of the reuse area
 - A change in the type of vegetation to be irrigated
 - A change in the nitrogen management (see A.A.C. R18-9-713(C))

IS THERE A FEE?

The renewal fee is **\$500.00**. Make the check payable to the Arizona Department of Environmental Quality and attach it to the renewal form.

WHAT HAPPENS IF MY PERMIT HAS EXPIRED?

If your permit has expired you may not renew the permit and will need to submit a new Type 3 NOI and supplemental documentation with the fee that is outlined in the NOI.

HOW LONG DOES IT TAKE?

If there are no substantial changes to your existing Type 3 permit, the form will be signed by the Groundwater Section Manager and a copy will be sent to you for your records. The renewal will become effective on the date of signature.

WHERE DO I SEND THE FORM?

Send the completed form, fee, and any supplemental documentation to the following address:

Arizona Department of Environmental Quality, Groundwater Section
1110 West Washington Street, Mail Code 5515B-3
Phoenix, Arizona 85007

WHO CAN I CONTACT IF I HAVE QUESTIONS?

If you have questions, you may contact the ADEQ Reuse Program Coordinator:

Marcy Mullins
Groundwater Section, APP and Reuse Unit
Locally at (602) 771-4464, or Long Distance at (800) 234-5677, Extension 771-4464
mmm@azdeq.gov

**RENEWAL FORM FOR A
TYPE 3 AGENT RECLAIMED WATER
GENERAL PERMIT**

1 What is the Class of Reclaimed Water to be used under your Type 3 Reclaimed Water Agent General Permit?
Please Circle:

A+ A B+ B C

2 Permit Number (Located on Notice of Recording - example: R102123)

R

3 Permittee (Agent)

Name (signatory) _____ Phone _____
Title _____
Name of Company _____
Address _____
City _____ State _____ Zip _____

4 Name of Authorized Contact Person for the Applicant (if applicable)

Name _____ Phone _____
Title _____
Name of Company _____
Address _____
City _____ State _____ Zip _____

5 Name or Description of Reuse Sites (list of end-users and map of reuse locations must be updated and submitted as an attachment to this form)

6 Provide any information that has changed from the original Notice of Intent (provide attachments if necessary)

7 Certification of Compliance (to be signed by the Permittee)

I, (print name) _____, certify that this document was prepared under my direction or supervision and all information is, to the best of my knowledge, true, accurate and complete. I am aware that there are significant penalties for submitting false information including permit revocation as well as the possibility of fines and imprisonment for knowing violations. I also certify that I have read and understand the requirements to use reclaimed water for beneficial purposes as stated in 18 A.A.C. 9, Articles 6 and 7, and 18 A.A.C. 11, Article 3, and that I shall abide by the terms of these rules.

Signature

Date